



APPLEGROVE COMMUNITY COMPLEX

60 Woodfield Road, Toronto, Ontario M4L 2W6

416-461-8143 www.applegrovecc.ca

JOB POSTING

Applegrove Summer Day Camp

Summer Job Opportunity – Leadership Camp Counsellors (2 positions)

POSITION SUMMARY

Leadership Counsellors will be responsible for planning, implementing activities, workshops, excursions and special events for youth ages 12-15 years.

MAJOR RESPONSIBILITIES

Working as part of a team, to:

- Plan and implement a Leadership Program that develops team building and life skills, self-esteem, and self-confidence
- Ensure the safety of participants at all times
- Organize Leadership excursions and special events
- Provide direction and mentorship to program volunteers
- Supervision of participants in placement opportunities within the summer camp programs
- Conduct evaluation of Summer Leadership participants
- Book speakers or facilitators as needed for planned workshops
- Communicate and coordinate with other on-site programs, as appropriate
- Keep Camp Coordinator and Child & Youth Worker informed on participant progress, issues and concerns
- Provide support to the Summer Camp Program as directed

KNOWLEDGE, SKILLS AND EXPERIENCE

- Must have experience working directly with youth aged 12-15 years
- Must be able to plan, implement and supervise activities such as games, skill-building activities, workshops, field trips and projects designed to meet the skills and behavioural needs of the participants
- Experience with program planning, implementation and evaluation
- Strong communication, facilitation, and organization skills
- Assets include:
 - Current First Aid Certification
 - Knowledge of Microsoft Office
 - Knowledge of the Queen/Greenwood community and experience with Applegrove programs
- 1 position is for youth ages 16 – 30 years.

TERMS OF EMPLOYMENT

Hours per Week: 35 hours per week, June 17 to August 23, 2024
Hours of Work: Monday to Friday between 8 am and 6 pm (days and times to be confirmed)
Hourly Rate: \$17.50
Reports To: Program Director

Other Requirements:

- As “Summer Program Staff”, these positions are excluded from CUPE Local 2998
- Position is conditional on successful funding
- Vulnerable Sector Screening (cost to be covered by Applegrove)

APPLICATION INSTRUCTIONS

Provide your cover letter and resume by email or mail by midnight on Friday, March 15 to:

May Seto, Program Director
Applegrove Community Complex
60 Woodfield Road, Toronto, Ontario, M4L 2W6
Email: mseto@applegrovecc.ca

For email submissions please use the subject line “Leadership Counsellor” and provide your cover letter and resume as one PDF document.

Applegrove is an equal opportunity employer and encourages applications from diverse candidates.

In accordance with Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005, and the City of Toronto’s Accommodation Policy, accommodation will be provided in all parts of the hiring process. Applicants are asked to make their needs known in advance.