



APPLEGROVE COMMUNITY COMPLEX

60 Woodfield Road, Toronto, Ontario M4L 2W6

416-461-8143 | www.applegrovecc.ca

JOB POSTING

Youth Program Worker (Part-time)

Youth Leadership Program

PRIMARY RESPONSIBILITY

To plan, implement and evaluate youth leadership programming for participants aged 12 to 16 years.

DUTIES AND RESPONSIBILITIES

- Plan, implement, supervise, participate in and evaluate appropriate weekly program activities for youth
- Involve participants as possible in tasks, decision-making and program planning and evaluating
- Arrange and facilitate formal and informal workshops
- Conduct program outreach and promotion
- Support and provide input into evaluation of volunteers
- Maintain program attendance records and paperwork
- Organize and help to purchase materials and supplies
- Ensure that participant behaviour issues are dealt with sensitively and effectively, and that the behaviour management methods used are appropriate according to agency policies and guidelines
- Provide updates and regular communication with Child and Youth Coordinator

KNOWLEDGE AND EXPERIENCE

- At least 16 years old and have experience working directly with children aged 12-16 years
- Some post-secondary education in community services, social sciences or related field, or substantial experience working in programs for youth
- Experience with program planning, implementation and evaluation; supervising junior staff; conflict management; engaging with a multicultural community with a variety of socio-economic levels.

TERMS OF EMPLOYMENT

Position Status	Part Time, October 5, 2023 to May 31, 2024
Hours per Week	2 – 5 hours per week
Hours of Work	Tuesdays, 6:30 – 8 pm; Thursdays, 6:30 – 8:30 pm; occasional weekends
Union Status	Union Position - CUPE Local 2998 – Wage Grade 6
Starting Hourly Rate	\$22.73
Benefits	Eligible to enrol in OMERS pension plan from day one
Reports to	Program Director
Location	Due to the nature of the work, this job will be performed onsite

Other Information:

Charitable Number: 10671 8943 RR0001

- A satisfactory police records check will be required as a condition of employment.

Application Deadline: Wednesday, September 27, 2023

Submit resumes to:

May Seto, Program Director - mseto@applegrovecc.ca (put Part-time Youth Worker in subject line)

Only those selected for an interview will be contacted.

Applegrove is an equal opportunity employer and encourages applications from diverse candidates.

In accordance with Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005, and the City of Toronto's Accommodation Policy, accommodation will be provided in all parts of the hiring process. Applicants are asked to make their needs known in advance.